

## RULES AND CONSTITUTION

Adopted at the Inaugural Meeting at Bar Hill on 20th October 1967.

1. NAME: BAR HILL RESIDENTS ASSOCIATION.
2. OBJECTS: To promote the interests of the Village pending formation of the Village Trust.
3. MEMBERSHIP and ANNUAL SUBSCRIPTIONS: (a) RESIDENT: open to each resident householder which membership shall confer on all members of his family ~~normally~~ resident with him the rights and privileges of membership: 10/-d. per year.  
  
(b) BUSINESS: open to the principal of any trading or commercial undertaking with premises in the Village which membership shall confer only on the member the rights and privileges of membership: £1. 0. 0d. per year.  
  
(c) HONORARY: open on the decision of the Committee to any person interested or concerned in the development of the Village which membership shall be reviewed annually by the Committee: £NIL per year.  
  
(d) TRUSTEE: open to every member of the Trust not a resident in the Village for so long as he is a member of the Trust: £NIL per year.
4. YEAR: The Association year shall run from 20th October in one year to 19th October in the following year.
5. OFFICERS and COMMITTEE: the following officers shall be elected at the Annual General Meeting and shall hold office until the election of officers at the next following Annual General Meeting or a Special Meeting called to elect officers. To be eligible for election nominees shall be members as stated.
  - (a) President who shall be a member.
  - (b) Vice-presidents (two) who shall be members.
  - (c) Secretary who shall be a resident member.
  - (d) Treasurer who shall be a resident member.
  - (e) Auditors (two).
  - (f) Committee of not more than twelve resident members excluding the Secretary and Treasurer who shall be ex officio members with voting powers so long as they shall be honorary unpaid officers. There shall be NO co-opted members of the Committee.
6. POWERS of COMMITTEE: The Committee shall be answerable to the Association for the administration of the Association.
7. POWERS of OFFICERS: (a) the Secretary shall be empowered to correspond and act as directed by the Association and the Committee.  
  
(b) the Treasurer shall be empowered to receive and pay all monies on behalf of the Association subject to the rules on Finance.  
  
(c) the Auditors shall satisfy themselves that all monies have been properly brought into account and shall have powers at any time to examine the records and accounts and property of the Association.
8. HONORARIA: Honoraria for officers and/or for clerical or other assistance shall be determined at the Annual General Meeting for the year then ended and then only if notice that a proposal will be made has been included in the notice of meeting.

9. **MEETINGS of ASSOCIATION:** Meetings whether Annual General Meetings or Special Meetings shall be called by the Secretary as required by these Rules or by the direction of the Committee or at the request in writing of not less than ten resident members which request shall set out the reason for calling the meeting. The Annual General Meeting shall be held not earlier than the 20th October in any year and not later than the 30th November in any year. The notice of meeting shall be published not less than fourteen days before the meeting and shall set out the matters to be discussed thereat and it shall be sufficient notice of the meeting if the Secretary shall display a notice not less than foolscap in size on every notice board in the Village available for use by the Association except that he and the Committee may also use any other media of notice as may become available within the Village including closed circuit television. At any meeting called under this rule the President shall take the Chair and in his absence the senior Vice-President present and in their absence the members present shall elect a Chairman duly proposed and seconded. The business of election of a Chairman shall be conducted by the Secretary.
- At any Annual General or Special Meeting only matters set out in the Notice of Meeting shall be discussed except that at an Annual General Meeting a matter may be raised under any other business provided that written notice shall have been given to the Secretary and then only with the consent of a reference Committee consisting of the Chairman and any two members of the Committee not being officers.
10. **QUORUM:** (a) Association Meetings: until the total resident membership shall exceed two hundred members twenty resident members excluding officers or members of the Committee and when the total resident membership shall be more than two hundred members ten per cent of the total resident membership excluding officers and members of the Committee fractions to be ignored.
- (b) Committee Meetings: six elected members of whom not more than one third shall be officers.
11. **ALTERATION of RULES:** These rules shall be altered only at an Annual General Meeting or at a Special General Meeting called to alter the rules. The rule(s) to be altered with the rule(s) as altered shall be set out in full in the Notice of Meeting. A rule shall be altered only by the vote of not less than two thirds of the resident members present at the meeting fractions to be ignored.
12. **PLACE of MEETINGS:** Every business meeting of the Association or the Committee shall be held within the Village.
13. **FINANCE:** (a) The Committee shall have power to authorise spending up to fifty pounds for a specific purpose this amount to be the sum of all the items making up a scheme or project or purchase.
- (b) the Secretary shall have the power to spend up to five pounds on secretarial materials.
- (c) the Treasurer shall open a Banking Account in the name of the Association.
- (d) cheques drawn on the Association Banking Account shall be signed by the Treasurer and either Secretary or the Chairman of the Committee.
- (e) the Treasurer shall submit an audited statement of Income and Expenditure and a Balance Sheet to the Annual General Meeting and both shall be published with the Notice of Meeting.

14. NOMINATIONS and ELECTIONS of OFFICERS and COMMITTEE: Officers and the Committee shall be elected by show of hands or by ballot by resident members present as the Annual General Meeting shall decide. Nominations shall be in writing signed by three members and by the nominee and shall be delivered to the Secretary not less than twenty one clear days before the date of the Meeting. The Secretary shall include all nominations in the Notice of Meeting and shall prepare ballot papers should this be necessary for use at the meeting. Except that at the inaugural meeting on 20th October 1967 nominations shall be proposed and seconded and accepted verbally and voting shall be by show of hands only.
15. COPIES of RULES: Each member shall receive one copy of these rules free on being invited to join the Association and shall thereafter pay one shilling for each other copy.
16. INDEMNITY: The Treasurer shall arrange for insurance indemnity for officers and members of the Committee and if possible and practicable for all other members of the Association against all claims damages proceedings or liabilities which might arise from any action meeting function or other thing done or arranged or held by or on behalf of an officer or member of the Committee or the Association.